



Bridlewood Primary School
 Chartwell Road
 Swindon
 SN25 2EX
 Tel: 01793 706830
 email: admin@bridlewood.swindon.sch.uk
 website: www.bridlewoodprimaryschool.org.uk
 Headteacher: Mrs V Sammon

A place for learning, caring, sharing and growing together.

Confidential

Volunteer Application Form – Bridlewood Primary School

Bridlewood Primary School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all employees and volunteers to share this commitment

School name:

Contact name:
 Telephone

1. Personal details

Full name and address (inc postcode)

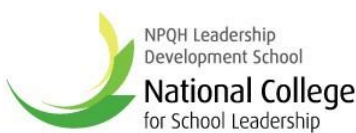
Home phone:
 Mobile:
 Email:
 DOB:

2. Employment / Volunteering history

Please list below your full employment history starting with the most recent (this should include voluntary/unpaid work) and provide an **explanation for any gaps**

From dd/mm/yy	To dd/mm/yy	Full/ part time/ voluntary	Name, address and contact number of employer	Position held and salary	Reason for leaving employment

3. Education, training or courses





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Please give details of any education, training or courses you have successfully completed that may be relevant to the role for which you are applying.

Education, training and courses						
From dd/mm/yy	To dd/mm/yy	Name of school/college	Examinations passed			
			Subject (inc. awarding body)	Level	Grade	Date awarded

4 [Rehabilitation of Offenders Act 1974 \(exemptions order 1987\)](#)

Rehabilitation of Offenders Act 1974 (as amended)

The volunteer role you are applying for is exempt from the Rehabilitation of Offenders Act 1974 and therefore you are required to declare any convictions, cautions, reprimands and final warnings that are not 'protected' (ie filtered out) as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) order 1975 (as amended in 2013) . The amendments to the Exceptions Order provide that certain 'spent' convictions and cautions are 'protected' and are not subject to disclosure to employers and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found using the following link

www.gov.uk/government/publications/dbs-filtering-guidance

Please ensure that you answer the following questions honestly as false statements or withholding relevant information will result in one of the following actions being taken:

Do you have anything to declare in relation to the above ? Yes No

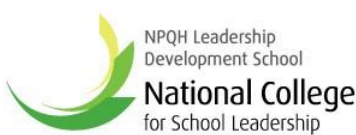
Have you ever been disqualified from working with children and /or included on the Barred list check or subject to sanctions imposed by a regulatory body

Yes No

If you answered Yes to either of the above questions, please provide details below:

5. Supporting statement

a) Why are you applying for voluntary work at the school?





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Please include any skills or experience that you bring to the role, what is your motivation for wanting to work with children or young people and explain what you want to achieve from volunteering.

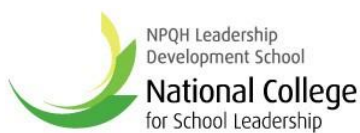
If the school provide a selection criteria for the role you are volunteering for please ensure you address all the points listed.

6 References

Please give details of two referees the first of which must be your current or most recent employer or organisation you volunteered for. References from friends, School or colleges will only be accepted for candidates applying straight from full time education or when candidates provide an acceptable reason why a previous employer cannot be contacted. If the role you are volunteering for involves working directly with children we would welcome a reference from the most recent employer with whom you were employed to work with children. (this may include voluntary/unpaid work). **Please let your referees know that we will contact them.**

1. Name:

2. Name:





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Job title:
Address:
Postcode:
Email:
Tel no:

Job title:
Address:
Postcode:
Email:
Tel no:

Any issues raised in the references may be raised at a later point.

7. Safeguarding Children

Named school is committed to safeguarding and promoting the welfare of children. Assessment and testing of applicants' suitability to work in a school environment is an integral part of the selection process. Any discrepancies or anomalies in information provided will be taken up at interview. Current or previous employers will be contacted as part of the verification process.

Disclosure and Barring Service Checks

DBS checks will be carried out for all volunteers who will be coming into school regularly and having contact with children. Volunteers in regulated activity must have a DBS check and also be checked against the barred list

8. Declaration

- All the information I have given on this form is correct to the best of my knowledge.
- I understand that if accepted as a volunteer I may be aware of confidential information and understand that I **MUST NOT DISCLOSE** or **DISCUSS** such information except with my named contact in Named School.
- I understand that prior to commencing work; a check with the Disclosure and Barring Service may have to be made, with my permission.

Signed Dated

Using your personal information. Bridlewood Primary School for the purpose of the administration and evaluation of volunteers will hold the information you have supplied. The School will retain your personal contact details for the duration of interest in volunteering. Information regarding your volunteer participation will be held on record for insurance purposes. For further information, contact Paula Bartlett (School Business Manager).

I agree to the use of this data for the above purposes

Your Signature	Date
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NPQH Leadership Development School
National College
 for School Leadership





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