

Bridlewood Primary School



A place for learning, caring, sharing and growing together.



CONTENTS

	Page No
INTRODUCTION	3
AIMS OF THE SCHOOL	3
THE CURRICULUM	4
SCHOOL ORGANISATION	8
- THE SCHOOL DAY	
- SPECIAL EDUCATIONAL NEEDS AND/OR DISABILITIES	9
- HOMEWORK	9
- EDUCATIONAL VISITS	9
- ADMISSIONS	10
PARENTS AS PARTNERS	10
GENERAL INFORMATION	16
SCHOOL GOVERNORS	20
SCHOOL TERMS & HOLIDAYS	21

INTRODUCTION

This booklet will give you some information about our school. We hope that you find it interesting and helpful. No doubt there will be questions you would like to ask. Please come and visit us, see the school in action and ask any questions.

We hope your children will be happy here and that they will feel welcome and secure. Because we want every child to achieve, we are constantly working on improving our teaching and learning. We provide a happy, stimulating environment, where children are eager to learn because they feel involved, interested and can see a purpose for their work. We feel that the security, caring adult help, community atmosphere and friendship that we offer encourages a happy relationship between home and school. Children are happiest and learn best when their teacher and their parents work together in open, friendly co-operation.



The Aims of the School

We are committed to securing the best **for** and **from** pupils. Many people - children, teachers, support staff, parents and governors - all have their part to play.

We aim:

- to give the whole child the opportunity to achieve and be the best that they can be
- to create an environment that encourages confident and enquiring children who participate fully in the world around them
- to foster a caring concern for others and a respect for the individual
- to develop a moral, social, spiritual and cultural awareness
- to give children self-confidence and pride in all their achievements and to recognise those of others
- to encourage a caring, responsible attitude to the environment
- to promote equality of opportunity across all areas of school activities.



THE CURRICULUM

All schools follow the National Curriculum, introduced to pupils from the age of five. At this school, some areas of the curriculum are taught through a cross-curricular topic-based approach. This means that some of the work your child undertakes each term may be linked to a topic, for example, Africa. Some of the English, Mathematics, Computing, Science and Technology, Humanities, Art, Music, Religious Education and Physical Education activities will link in to this topic. Sometimes English and Mathematics are taught separately. There is an equally firm emphasis on the basic skills of reading, writing and speaking and listening.

Foundation Stage

Children in the Reception year follow the Early Years Foundation Stage framework which has seven areas of learning. These are: Personal, Social & Emotional Development, Communication & Language, Physical Development, Literacy, Mathematics, Understanding the World, and Expressive Art & Design. These areas are taught through various topics during the year e.g. ourselves, people who help us, fairy tales etc. A unique part of coming to Bridlewood is that



every Reception child is allocated a "buddy" in Year Six. They meet their buddy and learn with them once a week. This means that they always have their buddy to look up to on the playground.

ENGLISH

Following lots of experience with books and storytelling, our children are taught to read by a variety of methods, with a main emphasis on systematic teaching of phonics. Children are helped to consolidate and extend their skills through a wide range of books to a point where they are capable of reading anything at their interest level.

Alongside this structured programme, the important skills of speaking and listening are developed. Children are encouraged to listen to more complex material and to speak to a variety of audiences.

Similarly, our work in writing is based upon the idea that children write for a purpose, to address different audiences: themselves, their peers, their teachers as well as the wider community. In this way they become familiar with a range of written formats e.g. diaries, stories, letters, posters, etc. We try to link writing and reading to children's topic work as we find this increases motivation and excitement about their work.



MATHEMATICS

Our aim is to help children develop a positive attitude towards maths and to enjoy the fun and challenge which mathematics can give. Mathematics lessons follow the guidelines of the National Curriculum. The structure of the lessons emphasises the need for oral and mental work.

It is intended that children should be secure within the foundations of numeracy before they are introduced to formal written methods. Our

calculations policy outlines the methods we use in teaching maths.

SCIENCE

Science, for our children, involves the practical exploration, discovery and investigation of the world in which they live. They develop simple scientific skills and ideas which they are helped to organise into more difficult and sophisticated concepts. Science is taught sometimes through a topic and sometimes as a subject in its own right. Children observe, classify, investigate, interpret, record and come to recognise the basic laws of science. They learn to communicate their ideas and knowledge to others and apply them to new and more complex situations.



COMPUTING

Computing is now seen as a core subject in the National Curriculum as it is vital that children have an understanding to help them in the modern world. Children work on programs which are specific to computing but which also support class topics or basic curriculum skills such as numeracy and writing. They will be provided with opportunities to experience computer coding, word processing, data handling, art and design and control and modelling.



DESIGN & TECHNOLOGY

Design and technology helps to prepare children for living in a technological world. As it is linked with art, mathematics and science, children make use of knowledge and skills from these subjects to produce practical solutions to real problems.

RELIGIOUS EDUCATION

Our Religious Education policy follows the agreed Swindon Syllabus, "Thinking Together".



Children study the values of Christianity within a wide appreciation of world religions, encouraging the tolerance and understanding that is an important aspect of today's multi-cultural society. Parents have a legal right to withdraw their children from Religious Education. Please see the Headteacher to discuss, if you would like to consider this option.

DAILY ACT OF WORSHIP

Whole-school, Key Stage or Class assemblies, held every day, contain collective worship of a "broadly Christian character", in line with the Education Reform Act. We also work on moral messages and good standards of behaviour. Visitors to the school sometimes lead school assemblies. Parents have a right to withdraw their child from the daily act of collective worship. Any parent wishing to do so should contact the Headteacher so that alternative arrangements may be made.

PSHE

Our Personal, Social, Health Education and Citizenship programme aims to help children to care about themselves and their well-being, care about others and take increasing responsibility for themselves and their actions and become aware, responsible and knowledgeable citizens with an awareness of British Values.

SEX & RELATIONSHIPS EDUCATION

This is part of the health and social curriculum offered to our children. It is closely linked with the moral and spiritual values established as part of the ethos of the community. As such, it starts and continues in the home. In school, we provide a safe, caring environment in which children can learn the facts they need to know and then ask the questions they want to ask. Parents have the right to withdraw their child from the sex education element of the course of study.

MUSIC

Music is an important part of our school life and we aim to foster enjoyment and appreciation of all kinds of music. This will be achieved through the children performing, composing, listening to and appraising music from various times and cultures.

INSTRUMENTAL TUITION

At present we offer tuition in guitar and violin, from Year 3, by arrangement with Swindon Music Co-operative. Lessons are charged at a reasonable rate. We buy into the Swindon Music Service which enables us to provide Year 5 children with a weekly ukulele lesson.

PHYSICAL EDUCATION

Through physical education children gain knowledge of how the body works and responds to exercise, as well as how to improve and maintain fitness and to be effective members of a team. The programme covers games, dance, gymnastics, athletic activities and swimming within the junior age range.

From a safety, hygiene and educational point of view, we expect children to change into PE kit for these lessons. A white T-shirt with the school logo and black sports shorts are ideal. Gym and dance are bare foot but all children will need a pair of plimsolls for outdoor work and a pair of white socks. We now have Bridlewood hoodies available to order from the school office. It is essential that pupils do have separate PE footwear. All items should be marked with the child's name and kept in a drawstring bag (also named) which can be hung on your child's coat hook.

PE consultants advise that for PE and swimming any jewellery must be removed. If you do not wish your child to remove studs, they do need to be covered with tape. Some of our sports teaching is provided by specifically qualified coach.

Sport is a strength of Bridlewood. If your child is unable to take part in a PE lesson due to a medical reason they will require a letter stating this from home.



ART

Through these activities children are encouraged to project, communicate and explore their experiences via a variety of media: pencil, crayon, chalk, paint, clay and other modelling materials. This allows children to develop those skills of communication and the desirable cultural attitudes and simple pleasure of self-expression which are an essential part of the make up of an educated young person.

GEOGRAPHY & HISTORY

Our aim here is to provide a background of general knowledge and to encourage children to observe, discuss and explore the fascinating topics relevant to these subjects. As part of our topic work, children first explore their immediate environment and gradually learn to extend their knowledge through acquiring information from personal experience, from pictures, books, television, video and adults around them. Drawing conclusions from the examination of evidence e.g. from local sources, enables children to make judgements about the causes that affected the lives of people in the past.



MODERN FOREIGN LANGUAGES

Bridlewood Primary School believes that the learning of a foreign language provides a valuable educational, social and cultural experience for the pupils. Throughout the junior age classes children have the opportunity to study a foreign language and develop their interest in the culture of other nations. Pupils in Years 3-6 are taught French. They develop linguistic competence, extend their knowledge of how language works and explore the differences and similarities between the foreign language and English. Children in the Foundation Stage and Key Stage 1 will be introduced to a variety of words from different languages as part of their everyday teaching.

CREATIVE CURRICULUM

On occasion we try to suspend the curriculum to offer something a little bit different for the children and make sure they are getting all the opportunities that education should offer them. This year we had an alien week, after we discovered an alien crash site on our field! We also had a Bridlewood Book Bonanza, where children were offered rewards to encourage reading for pleasure. Previously we have had a Sports Week, Dragon week, Arts Week, Poetry Week and Shape and Space Week, and also a Community week. Through these our children have tried out water polo, fencing, karate, batik, drama, listening to a storyteller and in our community week they have learned about the diversity of our local community.

EXTRA-CURRICULAR ACTIVITIES

In addition to the main school curriculum we also offer a variety of optional activities. These usually take place after school and are organised by the teaching staff, sometimes parents or outside providers. If you would like to offer either to help with or start a club, please contact the head teacher. There will normally be a small charge for these to cover costs.

In the last year these have included running, flower arranging, art, fencing, multi-sports, Bear Grylls, drama, gardening and netball. We try to provide a wide range of activities; bear with us if we don't manage to meet the demands of every child.



at 8.50 a.m. and ends at 12 noon. The afternoon session begins at 12.55 p.m. at 3.15 p.m. The classroom doors are promptly at 8:55am to ensure the of all of our pupils, if children arrive school, after the bell, it is important they report to the office to be present.

THE SCHOOL DAY



The morning session begins

and ends locked safety late for that marked

Please do not allow your child to come to school before 8.40 a.m. (unless they are booked into breakfast club) as the staff are not able to supervise children before this time.

Please leave the playground promptly when the second bell rings at 9:55am, in order that staff may secure the site, by locking the gates.

SPECIAL EDUCATIONAL NEEDS AND/OR DISABILITIES

We welcome children of all abilities and will endeavour to accommodate children with special educational needs and/or disabilities with appropriate support.

We aim to identify quickly any area of special education needs in the children we teach. All class teachers are responsible for special needs whether these are children who may have learning difficulties, behavioural or physical problems. We can call upon outside support agencies for expert help if this is found necessary. A Passport for Learning will be constructed to support children's specific needs and will be regularly reviewed with parents. Children with an Education, Health and Care plan are taught in mainstream classes with the support granted by the Statement.

The school building is designed to comply with the SEN and Disability Act 2002, with car parking for the disabled, level access for wheelchairs into school and full toilet and hygiene facilities.

The SEND Policy has been reviewed and updated with minor changes. Over the year the school has worked with a variety of outside agencies, supporting individual children. Teachers and teaching assistants have continued to implement programmes for individuals and groups of

children with special educational needs. Currently the Special Educational Needs Coordinator is Miss Hickman.

Where, before admission, it is clear that any child may encounter difficulties, the school, and parents, liaise to ensure that the child's needs will be met and health and safety requirements fulfilled. Governors have agreed to take such steps as are reasonably practicable as and when the need arises.

The school's Accessibility Plan outlines further ways in which policies will not discriminate against disabled persons and how alternative arrangements could be made if physical barriers make it impossible for disabled persons to use a service.

MORE ABLE PUPILS

We aim to provide a curriculum that is appropriate to the needs of all our children. We plan our teaching and learning in such a way that we enable each child to reach for the highest level of personal achievement. Every child should have targets in reading, writing and maths appropriate and challenging to their own level of achievement. We ensure that we challenge and extend the children through work that we set, encouraging them to think and work independently.

HOMEWORK

The nature and purpose of homework will vary according to children's ages. Whilst giving opportunities to practise key skills in a supportive environment, homework will also enable children to develop skills of independent learning.



EDUCATIONAL VISITS

Regular visits are arranged to places of interest connected with the topic the children are studying. These visits form an important part of our structured curriculum and are carefully planned. We keep the cost to a minimum, but we can only proceed if parents are willing to contribute. The school's charging policy is available in the school office.

ADMISSIONS TO THE SCHOOL

Our admissions are governed by the Local Authority Admissions Policy, detailing the criteria by which children gain admission should the school be over-subscribed. Reception and Key Stage One classes are limited to 30 by law. If over-subscribed, the Local Authority will offer places based on these criteria and parents have the right to appeal against the Local Authority decision. An admission limit for each year group is agreed by the Governors. Full details of the process and the criteria are available, either from the Local Authority or the school.

PARENTS AS PARTNERS



Education is most successful when seen as a partnership between home and school. We welcome and foster all aspects of parental involvement. We hold formal parent consultations with your child's class teacher twice a year - once in October, soon after your child has joined his/her new class and again in February. Towards the end of the school year, we hold an Open School Evening. Parents are invited to come and share the children's work in all the classrooms. If you have any concerns at other times, please feel free to make an appointment to see the

classteacher or Headteacher. There will be other occasions when you can see the school in action. All these activities need the support of parents to provide the children with the opportunity to develop pride in their achievements and parents with the opportunity to be proud of their children.

We are grateful to parents who find time to help us in school on a regular basis, with reading, computers, sewing, technology, library and games. We are always keen for parents to come on educational visits with us and have specific guidelines for the supervision and care of children. It is a statutory requirement that all volunteers to the school undergo a disclosure and barring service (DBS) check. We hope that you will be able to join us in this way during your child's time at this school and will always feel welcome as a co-educator of your child.



HOME SCHOOL AGREEMENTS

All parents will be invited to sign this agreement when children join the school. We hope that our home-school agreement will build further upon close relationships with parents and the values and lessons learned at school will be reinforced at home.



STARTING SCHOOL - OUR INDUCTION PROGRAMME

Once your child has been allocated a place at our school there will be opportunities for you to spend time together in school. You will meet other children and parents starting with you, get to know the staff and discuss any queries. In September, our Reception pupils begin attending half days only for part of the first term.

Please bring your child's birth certificate with you on your first visit as we must see this before we register your child. Where requests are received for children over the

age of five to be admitted during the school year, a visit is arranged for the prospective pupil and the family at a mutually convenient time. All prospective parents are welcomed and encouraged to visit the school - a phone call for an appointment is all that is necessary.

PREPARING YOUR CHILD FOR SCHOOL

Many parents ask how to prepare their child for school. We hope the following information will be helpful ...

Praise is very important to give children self-confidence, more is achieved through praise than by grumbling! Encourage your children to help you with ordinary everyday tasks. Give them the opportunity to use pencils, crayons, paints, scissors and play dough. All these activities are developing skills in your child on which we can build, long before they come to school.

Children will need to undress and dress themselves for PE, so encourage them to put on their own clothes, do up buttons and zips and put on socks and shoes. Teach them to take reasonable care of their belongings. At school we expect children to tidy up in the classroom - encourage your children to get into the habit of tidying up their own toys. It is important that children can go to the toilet on their own, operate the flush and wash their hands. Encourage children to use a handkerchief (or tissue) and always to have one in their pocket. Children should be able to use a knife, fork and spoon to eat their lunch.

At school your child will meet and play with other children. If they are already used to chatting, sharing and waiting their turn with other children, perhaps at pre-school, this will be a great help.



Talk and listen to your children about the things they do and see. This is the foundation of language which we build on in school. Look at books together, talk about what might happen next, name things in the street and when you are out in the car. This kind of experience is far more useful preparation for school than the more formal teaching of reading, writing and number skills, although there is no harm in children acquiring these skills through play before they come to school.

Parents with children starting in Reception are given a small booklet called "Coming to School" which gives them essential information about this important time.

Above all, help your children to look forward to going to school - tell them about all the opportunities there will be for painting, drawing, making models, looking at books, listening to stories, making new friends, etc. Children want to grow up and be independent and it is important for you to encourage this.

LATER ON

As the children move through school and develop their independence, parents will step back from their supervisory role in ensuring that everything is ready for school each day. However, even in year six, we value the support parents give in checking PE kit is in school on the right days, reading bags brought home and homework completed. Taking an interest in topics could involve a visit to a museum or library.

CONTACTING THE SCHOOL

Staff are usually available to see parents for a brief word at the beginning or end of the school day. You will appreciate the start of the day is a busy time and it is important that we are able to focus on the children. Any of us will be pleased to see you, by appointment, to discuss concerns more fully at a time suitable to us all.

EMERGENCY CLOSURES

Very occasionally it is necessary to close the school at short notice. This may happen in exceptionally bad weather in winter or when there is a loss of essential services such as the water or electricity supply. Any closure information will be on the local radio and the school website (www.bridlewoodprimaryschool.org.uk) that same morning or the evening before, if possible. An email will be sent to you. So please ensure you are registered with parentmail and all details are kept up to date.

No children arriving unaccompanied by an adult, unaware of the school closure, would be sent home. We would always keep them here in school until we could contact parents, failing which they would not be sent home until the normal time.

ABSENCES

If your child is absent, please let us know on the **first day of absence**, either by letter or telephone. Please notify us of anticipated return day and update us if this changes. If your child is absent from school for more than 3 days we do require medical evidence. Maybe a doctors appointment card or any other relevant documentation.

If your child is leaving school during the day, e.g. for a dental appointment, we will need notification and you must call at the office where a member of staff will fetch your child and mark the register accordingly. You will be asked to sign the out of school register.

NO CHILD WILL BE ALLOWED TO LEAVE THE SCHOOL DURING SCHOOL HOURS UNACCOMPANIED.

There is no longer an expectation that children can take holiday during term time. The headteacher has a very small amount of discretion, but only if she believes the absence is "exceptional" circumstances. Otherwise children absent for holidays could incur fines.

School Office

The office will be open from 8.30am to 3.45pm each day. Should you wish to pay for a trip or book a place at ABC or BBC club outside these time, please place your requests in a sealed, duly annotated envelope in the post box provided in reception. Please ensure you enclose the correct money as change is not always available.

Since Standard Assessment Tests (SATs) will take place during the first half of the Term 5 (after Easter), parents of Y6 children are urged not to arrange their family holiday at this time. This is also so an important time for us to carry out end of year assessments, across the school, and it is preferable if there are no absences which could be avoided.

Key Stage Two Results for Bridlewood Primary School 2014

Level	Level 4	Level 5
Reading	96%	64%
Writing	93%	21%
Spelling and Grammar	75%	43%
Maths	100%	43%

PASTORAL CARE & DISCIPLINE

Everybody is encouraged to care for and help others in all capacities. Children are taught to care for and respect other people's property. The few rules we do have involve self-discipline and common sense and are agreed by all to ensure the safety and tolerance necessary in any school.

TRAVEL TO SCHOOL

We are keen to promote walking and cycling to school. This has health benefits, encourages road safety awareness and cuts car use.

Cars should not be driven into the school, but parked outside the school grounds in a safe and considerate manner. Parking spaces in the car park are for disabled drivers, staff and visitors only. Please do not park in Rainham Road as local residents have found it impossible to get out of their street in an emergency.

We encourage children to cycle to school, but would like all cyclists to wear a helmet. Cyclists must dismount at the gates and behave as pedestrians, pushing their bikes. Scooters and skates must not be used in the playground.

Dogs are not allowed on the school site.

The school has a no-smoking policy, which extends to include no smoking within the grounds.



SCHOOL MEALS

The school offers a cooked meals service at a cost of £2.10 per day, payable weekly, monthly or termly in advance. These are booked through the School Office. Menus are emailed out four weekly to parents and can be viewed on the school website.

All children in Reception and Years One and Two are entitled to free school meals from September 2014.

Children may also bring a packed lunch. Our school promotes healthy eating so please do not include sweets or chocolate, as part of your child's packed lunch.

Should you feel that your child is entitled to free school meals please contact the school for an application form. From 1st April 2012, to be eligible for free school meals you must be in receipt of either:

- Income Support
- Income-based Jobseekers Allowance
- NASS Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual taxable income of less than £16,190
- The Guarantee element of State Pension Credit
- An Income - related Employment and Support Allowance (this benefit was introduced Oct 2008)

MILK

Children under 5 and those entitled to free school meals will receive free milk. Forms are available from school to register your child. If you wish to order milk through the cool-milk scheme for children over five please pick up a leaflet from reception. Alternatively, children may bring a mid-morning drink of water, providing it is in a leak-proof container which children can manage to drink from without adult help. Drinking fountains for water are available in the school.

BREAKFAST CLUB

The school runs a term time breakfast club, Monday to Friday 8.00am until 8.50am. The cost is £3.00 per child per morning. The club is booked and paid a week in advance. As numbers are limited refunds cannot be given for sickness or missed sessions.



AFTER SCHOOL CHILDCARE

The school runs a term time after school club Monday to Friday 3.15pm to 5.30pm. The cost is £8 per child per day. The club is booked and paid a week in advance. As numbers are limited refunds cannot be given for sickness or missed sessions.

SCHOOL HEALTH SERVICE

The school nurse visits occasionally, to carry out routine health inspections, checking height and weight in YR and Y6. Should any problem be revealed, parents will be informed and advised to seek further assistance from their family doctor.

FIRST AID

Minor accidents, such as bumps and grazes, are treated at school, mainly with gauze, water and sympathy. We do have many staff on site with first aid training. Where accidents occur, you should receive a slip at the end of the day with your child. In the case of accidents of a more serious nature, or illness occurring at school, we will inform you immediately.

PLEASE MAKE SURE WE ALWAYS HAVE UP TO DATE INFORMATION ABOUT WHERE YOU AND YOUR FAMILY DOCTOR CAN BE CONTACTED. WE ALSO NEED AN EMERGENCY CONTACT NUMBER SHOULD YOU BE UNAVAILABLE.

STAFF ARE NOT PERMITTED TO GIVE MEDICINES TO CHILDREN.

If your child has been prescribed medicine then they should not be in school. If the doctor considers them fit enough for school, you must make arrangements with the Headteacher to come in to the school and administer the medicine yourself. Please call at the office and we will fetch your child.

If your child has been sick or had diarrhoea, please keep them at home for **48 hours after the symptoms subside**. Infections of this kind spread very quickly where young children are concerned. If your child is receiving medicine for a chronic complaint eg, asthma, please come to make special arrangements with the Headteacher.

We consider it good practice for children who suffer from asthma to carry their own inhaler wherever possible. Individual health care plans, managed by School Health nurses, in consultation with parents, will be put in place for children who need Epi-pens.

Please check your child's head every week for head lice. If you are unlucky enough to find any, please inform the school.

RACE EQUALITY



In order that our pupils grow up well equipped for life, it is important to teach a curriculum which will provide pupils with knowledge of different cultures, and which discourages stereotyping of people from different ethnic backgrounds and other forms of prejudice. Some of the ways in which this might be achieved are:-

- Making books and poems by authors from different cultures available to pupils.
- Including different historical perspectives and the stories of people in history from different ethnic and cultural backgrounds in lessons.
- Looking at different religions and cultures in Collective Worship and religious education.

The Race Relations (Amendment) Act 2000 requires that all schools have a Policy on Race Relations in place. We would be happy to hear the views of parents, or any other members of the community, with regard to how we can best encourage familiarity and respect for different cultures.

SAFEGUARDING PROCEDURES

Our first priority is your child's welfare and therefore there may be occasions when our concern about your child means that we have to consult other agencies before we contact you. The guidance we follow has been laid down by the South West Safeguarding Procedures. If you want to know more about this, please speak to the Headteacher, who is the safeguarding co-ordinator or her deputies in her absence.

GENERAL INFORMATION

PERSONAL POSSESSIONS

Please mark all items clearly with your child's name in a permanent way. Children should not bring any precious or valuable "treasures" or toys to school as we cannot accept responsibility should they be lost or damaged. Jewellery can cause accidents at school and should not be worn. If a child has pierced ears, only studs are safe at school. These must be removed/covered for PE.

MID MORNING SNACK

You may have heard about the Government's School Fruit and Vegetable Scheme. Under the scheme, each child aged four to six in Local Authority maintained schools is entitled to receive a free piece of fruit or vegetable each school day.

We are delighted that our school is able to participate in this exciting scheme, which reinforces our commitment to healthy eating.

LETTERS TO PARENTS

We do have an emailing system which we find beneficial as letters often go missing between school and home. Please ensure that you are registered with our parentmail service.

SCHOOL UNIFORM



School uniform is not compulsory but we encourage children to wear our school colours of green, gold and grey. Green sweaters, cardigans or sweatshirts and polo shirts with grey trousers or skirts are ideal for active children to work in at school. The style of clothing may reflect the family's preference but extremes of fashion are not acceptable or appropriate for school. Fleeeces are only for outdoor wear. Sweatshirts, in particular, must be named as these are the garments shed - and lost - most often! School uniform can be purchased

from the Famous Schoolwear Branches Centre, which is situated in Sanford Street, Swindon.

We can purchase green hoodies for outdoor PE or school events. These can be ordered through the school office for a current cost of £14.00

Shoes need to be dark in colour and suitable and safe for active wear around school. Again, the extremes of fashion footwear in both colour, design and heel height, whilst fine for recreational wear, are not appropriate for school. Nail varnish and jewellery are not appropriate for school. Some children have pierced ears but, from a safety point of view, only studs are acceptable earrings for school.

Second hand school uniform can be purchased from Mrs Hone (contact details on school website).

INSURANCE

Children are not, and never have been, covered by insurance whilst at school. We only take out insurance when taking children on residential educational visits. Parents who wish to insure their child against the risk of personal accident at, or on the way to and from the school, should make their own arrangements with their insurance broker.

COMPLAINTS PROCEDURE

The Education Reform Act 1988 specifies what schools should provide by way of curriculum, religious education and worship, the provision and the operation of a charging policy.

All these items are touched upon briefly in this brochure and further detailed information is set out in documents held in school for parents to consult if they wish.

Parents who are unhappy about any aspect of the school, and its work, are encouraged to contact the school as soon as possible.

1. The complaint should be addressed initially to the Headteacher. Attempts should have been made to resolve minor problems with the class teacher.
2. Complainants should receive from the Headteacher a copy of the Authority's arrangements for dealing with complaints.
3. If informal attempts to resolve the complaint are, in the eyes of the complainant unsuccessful, the next stage is for the complaint to be heard by the Governors, meeting in the presence of the Headteacher.
4. If the Governors decide the complaint to be relevant then they will hear the complaint officially.

Anyone who wishes to make a complaint can obtain a copy of the full procedure free of charge from the school.

DATA PROTECTION ACT

The school holds information on pupils in order to support their teaching and learning, to monitor and report on their progress, to provide appropriate pastoral care, and to assess how well the school as a whole is doing. This information includes contact details, national curriculum assessment results, attendance information, characteristics such as ethnic group, special educational needs and any relevant medical information. From time to time schools are required to pass on some of this data to Local Authorities, the DCSF and to agencies that are prescribed by law, such as Qualifications and Curriculum Development Agency, Ofsted, Learning Skills Council, Department for Health and Primary Care Trusts.

CHARGING AND REMISSIONS POLICY

All activities offered wholly or mainly during normal teaching time should be available to all pupils regardless of their parent's ability or willingness to help meet the cost. The school invites voluntary contributions for educational visits, food activities and technology materials, visits by groups or individuals to the school and musical instrument tuition. No child will be debarred from taking part in these activities because of financial difficulty. A copy of the Charging Policy is available for parents to see at the school.

PUPIL PREMIUM

In the financial year 2014/15, the school received £32,829 in Pupil Premium. £5000 will be retained to provide financial support for children entitled to free school meals; accommodation on residential trips, swimming lessons, school trips and special events such as theatre group visits will be funded.

The remainder will be used to:

- the delivery of intervention programmes for pupils with additional needs, for example paying for a rapid maths intervention
- to part fund our Teaching Assistant with responsibility for counselling
- to part fund our Parent Support Advisor
- to part fund our designated TAMHS (targeted mental health in schools) worker.

All of these support vulnerable pupils.

Bridlewood Parent/Teachers Association

The school is well-supported by the Bridlewood PTA. Their purpose is to help support the school by enriching the school and its pupils' environment. In addition to organising social and fundraising events, Bridlewood PTA contribute to school life in many ways. Recent purchases include: iPads and Apple TV, tyre trail and musical instruments. This year the PTA are raising money to improve the outside environment. They have also organised fair trade baking with each class, Mother's and Father's Day craft events and an Easter Egg hunt.



FINALLY

We hope you have found this booklet interesting. Thank you for taking the time to study it.

Please keep the prospectus for reference as your child progresses through our school. Between home and school we will endeavour to ensure that your children's days at school really are the "happiest days of their lives".

This document relates to the school year commencing May 2015. It should not, however, be assumed that changes will not occur which may affect relevant arrangements or any other matter referred to, before the start of, or during the school year in operation.



A place for learning, caring, sharing and growing together.

BRIDLEWOOD PRIMARY SCHOOL
Chartwell Road
Swindon
SN25 2EX

John Gilbert
Swindon Borough Council
Civic Offices,
Euclid Street,
SN1 2JH

Tel 01793 706830
Fax: 01793 705643

Telephone: 01793 463000

Headteacher: Ms J Garton

Number on Roll (as of Jan 2015) 266

Governing Body (as at January 2015)

Mr Mark Boffin	Chair of Governors	c/o Bridlewood Primary School
Ms Jo Garton	Headteacher	Bridlewood Primary School
Mrs Sara Bentley	Staff	Bridlewood Primary School
Mr Ian Baker	Teacher	Bridlewood Primary School
Mrs Claire Barker	Parent	c/o Bridlewood Primary School
Ms Debbie Jennings	Parent	c/o Bridlewood Primary School
Mr Don Chadwick	Parent	c/o Bridlewood Primary School
Mr Mark Tidy	Community Governor	c/o Bridlewood Primary School
Ms Anne Hobson	Clerk to Governors	c/o Bridlewood Primary School
Mrs Liz Austin	Parent	c/o Bridlewood Primary School
Mr David Smith	Parent	c/o Bridlewood Primary School
Mrs Deb Smith	Community	c/o Bridlewood Primary School
Ms Emma Sperring	Community	c/o Bridlewood Primary School

SCHOOL TERMS AND HOLIDAYS 2015 – 2016 SWINDON

	August/September					October					November					December						
Monday	31	7	14	21	28			5	12	19	26		2	9	16	23	30		7	14	21	28
Tuesday	1	8	15	22	29			6	13	20	27		3	10	17	24		1	8	15	22	29
Wednesday	2	9	16	23	30			7	14	21	28		4	11	18	25		2	9	16	23	30
Thursday	3	10	17	24			1	8	15	22	29		5	12	19	26		3	10	17	24	31
Friday	4	11	18	25			2	9	16	23	30		6	13	20	27		4	11	18	25	
Saturday	5	12	19	26			3	10	17	24	31		7	14	21	28		5	12	19	26	
Sunday	6	13	20	27			4	11	18	25		1	8	15	22	29		6	13	20	27	

	January					February					March					April							
Monday		4	11	18	25			1	8	15	22	29			7	14	21	28		4	11	18	25
Tuesday		5	12	19	26			2	9	16	23			1	8	15	22	29		5	12	19	26
Wednesday		6	13	20	27			3	10	17	24			2	9	16	23	30		6	13	20	27
Thursday		7	14	21	28			4	11	18	25			3	10	17	24	31		7	14	21	28
Friday	1	8	15	22	29			5	12	19	26			4	11	18	25		1	8	15	22	29
Saturday	2	9	16	23	30			6	13	20	27			5	12	19	26		2	9	16	23	30
Sunday	3	10	17	24	31			7	14	21	28			6	13	20	27		3	10	17	24	31

	May					June					July					August/September							
Monday		2	9	16	23	30		6	13	20	27			4	11	18	25		1	8	15	22	29
Tuesday		3	10	17	24	31		7	14	21	28			5	12	19	26		2	9	16	23	30
Wednesday		4	11	18	25		1	8	15	22	29			6	13	20	27		3	10	17	24	31
Thursday		5	12	19	26		2	9	16	23	30			7	14	21	28		4	11	18	25	1
Friday		6	13	20	27		3	10	17	24			1	8	15	22	29		5	12	19	26	2
Saturday		7	14	21	28		4	11	18	25			2	9	16	23	30		6	13	20	27	3
Sunday	1	8	15	22	29		5	12	19	26			3	10	17	24	31		7	14	21	28	4

Bank and Public Holidays 2015/2016

Summer Bank Holiday	31 August 2015
Christmas Day Holiday	25 December 2015
Boxing Day Holiday	28 December 2015
New Years Holiday	01 January 2016
Good Friday	25 March 2016
Easter Monday	28 March 2016
May Day Holiday	02 May 2016
Spring Bank Holiday	30 May 2016
Summer Bank Holiday	29 August 2016

Term 1
 =37
Term 2
 =35
Term 3
 =30
Term 4
 =24
Term 5
 =34
Term 6
 =35

195

 Bank Holiday
 School Holiday

5 days are also available for professional training day closures during term time and the Headteacher and Governors of each school set these days. Dates are correct at the time of publication